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ROHAZ GLOBAL SERVICES LTD · RC 1434268

Import Document Checklist: Nigeria

The documents usually needed to clear goods through Nigeria Customs. Exact requirements depend on your goods and the agencies involved. Send us your documents for a free review before your cargo arrives.

	DOCUMENT	WHEN IT'S NEEDED
☐	**Commercial invoice**	Always. Must show the genuine transaction value, goods description and quantities.
☐	**Packing list**	Always. Contents, weights and dimensions of each package.
☐	**Bill of Lading (sea) or Airway Bill (air)**	Always. Issued by the shipping line or airline.
☐	**Form M**	Most commercial imports. Opened through your bank on the Nigeria Trade Portal BEFORE shipment.
☐	**PAAR (Pre-Arrival Assessment Report)**	Issued by Nigeria Customs from your Form M and shipping documents.
☐	**SONCAP certificate / product certificate**	Regulated products. Processed with the Standards Organisation of Nigeria (SON).
☐	**NAFDAC permit**	Food, drugs, cosmetics, chemicals, medical devices and other NAFDAC-regulated items.
☐	**Certificate of origin**	Confirms where the goods were made. Needed for some goods and trade agreements.
☐	**Insurance certificate**	Recommended for all cargo. Insurance forms part of the CIF value.
☐	**Importer's TIN**	Tax Identification Number of the importer of record.
☐	**Other agency permits**	Where applicable, e.g. NESREA, NAQS (plant/animal quarantine), end-user certificates for restricted goods.

Before you ship: three tips that save money

1. Check the HS code, duty rate and permit needs BEFORE you pay your supplier.

Get a free document review

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ANTI-FRAUD NOTICE

Pay only into our official Access Bank Plc accounts: Naira: ROHAZ GLOBAL SERVICES LIMITED, 0093938825; Domiciliary: ROHAZ GLOBAL SERVICES LTD, 0093939664. Never pay into personal or other accounts. Confirm by calling +234 806 548 2966.

This checklist is general guidance, not legal advice. Requirements change. Duty is determined by the Nigeria Customs Service.